

The Corptax Certified Professional: International Compliance Program is designed to certify your Corptax knowledge and skills for foreign and domestic international compliance. (*Certifications use the latest release of Corptax products.*) Our certification programs cover core product usage along with Corptax-recommended best practices. Areas covered in this certification program include:

- International compliance
- Electronic filing of federal and international returns
- Mixed return processing
- International and e-filing tips and troubleshooting
- Preparing forms 5471, 1118, 8858, 5472, 8865, 8992, and 8993

What's in it for me?

- **Stand out from the crowd** with certified Corptax skills for personal and professional growth.
- **Join an exclusive community** of Corptax Certified Professionals.
- **Be recognized** as a Corptax Certified Professional on corptax.com, and use the Corptax Certified logo on your business cards and email signatures.
- **Earn continuing professional education (CPE) credits** for classroom and online training sessions completed as part of the certification.

What do I have to do to be certified?

- Successfully complete a knowledge exam to certify skill in efficient product usage. To register, go to **Learn, Education Schedule** in [CSC Connections](#) and filter the category to *Certified Professional*. You may take the knowledge exam at any time. You must earn at least a 75% score to pass.
- Successfully complete a case study to certify practical application of the process. To register, go to **Learn, Education Schedule** in [CSC Connections](#) and filter the category to *Certified Professional*. Register to take the case study exam on an available date. You must earn at least a 75% score to pass.
- The certification fee is \$595 per certification topic. Fee includes unlimited attempts for the knowledge exam and two attempts at the case study. Subsequent attempts for the case study are available at \$50 each.
- You must pass both exams within 6 months of each other.

How do I maintain my certification?

The certification is valid for three years if you meet the following annual requirements:

- Complete 10 CPE credits from CCP-eligible training. CPE credits may count toward more than one topic.
- Pass an annual renewal exam per topic.
- Following the three-year period, re-select the program of interest, successfully complete the certification knowledge exam and case study, and pay applicable certification fees to begin a new three-year term.

What training is available?

- Corptax offers a wide selection of courses for both new and advanced users, most of which are eligible for CPE credit. All sessions are taught by experienced trainers and designed to help address real-life issues through case studies. View the [International learning paths](#) for a series of available courses to help you transition from a beginner to a more advanced user of the Corptax International Compliance product.
- We also recommend a week-long certification preparation program to assess that your knowledge and skills are up to date prior to taking the certification exam. The certification exam is held on the last day of the prep course. The prep course price includes the cost of the certification exam.

Certification preparation training is scheduled at our training centers or a mutually agreeable location with the participant and Corptax. If held at an alternate location, out-of-pocket costs, such as instructor travel and shipping expenses (materials and learning laptops, if used), will be billed in addition to the certification fees.

Program Description

The Corptax Certified Professional: International Compliance Program is intended for an individual who has a minimum of two years of compliance and product experience, including practical application of the skills and concepts noted in the exam outline below. The candidate is not required to complete training before the exam; however, Corptax offers several training resources, and we recommend that the candidate also study the materials from available courses. The candidate should be able to perform the tasks in the exam outline successfully.

About the Exam

The Corptax Certified Professional: International Compliance Exam is composed of two parts with the following characteristics:

1. Knowledge exam
 - **Purpose:** To certify knowledge of efficient and quality product usage
 - **Content:** 40 multiple-choice questions
 - **Time allotted to complete the exam:** 60 minutes
 - **Passing score:** 75%
 - **References:** You may reference hard copy materials/documentation during the exam
2. Case study exam
 - **Purpose:** To certify practical application of the compliance process
 - **Content:** Multi-part case study exam executed on a learning environment provided by Corptax Education Services
 - **Time allotted to complete the exam:** Up to four hours
 - **Passing score:** 75%
 - **References:** You may reference hard copy materials/documentation during the exam

Exam Outline

The Corptax Certified Professional: International Compliance Exam measures a candidate's knowledge and skills related to the objectives listed below. A candidate should have hands-on experience with Corptax products and have demonstrated application of each of the following features and functions.

Knowledge Exam

Knowledge Exam Topic	Weighting
Overview	2%
Setup	10%
Reviewing Trial Balance Data and Posting Adjustments	4%
Foreign Processing	22%
Basic Return Navigation and Review	3%
Preparing Forms 5471 and 8858	10%
Preparing Form 8865	10%
Preparing Form 1118	20%
e-File	6%
Corptax Visual Org	4%
Check the Box	7%
Preparation of Form 5472	1%
Preparation of Form 8992 and 8993	1%
Total	100%

Case Study Exam

Case Study Exam Section	Weighting
Enter or Review the Setup of a New Company	10%
Foreign Processing	27%
Prepare 5471	18%
Create the Visual Org Chart	5%
Domestic Processing	25%
e-File the Return	15%
Total	100%